Regional Planning Affiliation (RPA) Long-Range Transportation Plan - A Typical Time and Task Schedule

MONTHS

	Tasks	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	Months Involving Work
Evaluation and review of existing long-range transportation plan	Initial evaluation of existing plan, review plan accomplishments, and look at the challenges that arose and prevented/slowed down progress on plan implementation	X																																2
	Finalize outline and create sub-committees (freight, transit, rail, etc.)	X																																2
	Establish initial set of goals and objectives		X																															2
Coordination efforts	Coordinate with and data collection from DNR, DED, Bureau of Indian Affairs, Corps of Engineers, and other appropriate agencies	X	X	X					X	X						X							X	X									X	4
	Hold public informational open houses with each member city and the general public	X							X							X								X									X	5
	Collaborate with surrounding RPAs concerning major traffic generators, commuting patterns, socioeconomic data, modal usage trends, etc.				X						X							X										X						4
Socioeconomic	Data collection, forecasting, and analyses-population (REMI model is one source), age cohorts, employment, dwelling units, land use zoning, minorities, disabled, low income, etc.		X	X	X	X	X	X	X																									8

Modal trends, condition, and issues - from a freight and passenger perspective	Analyze trends, determine usage (VMT and VHT by route), and establish existing physical condition (and LOS) of the **street and highway** system. Incorporate results from pavement, bridge and congestion management systems. Hold subcommittee work sessions. Determine issues, barriers and challenges.					X	X	X	X	X	X	X	X	X																					10
	Analyze trends, determine usage and establish existing condition of the **airport.** Hold subcommittee work sessions. Determine issues, barriers and challenges.										X	X	X																						4
	Analyze trends, determine usage and establish existing physical condition (and BLOS) of the **bicycle and pedestrian** system. Hold sub-committee work sessions. Determine issues, barriers and challenges.												X	X	X																				4
	Analyze trends, determine usage and establish existing condition of the **railroad** network. Hold sub-committee work sessions. Determine issues, barriers and challenges.														X	X	X																		4
	Analyze trends, determine usage and establish existing condition of the **urban transit** system; with emphasis on coordination with human service agencies. Incorporate results from transit management system. Hold subcommittee work sessions. Determine issues, barriers and challenges.																X	X	X																4
	Analyze trends, determine usage and establish existing condition of the																																		

	waterway system, if applicable. Determine issues, barriers and challenges.																		X	X														3
PROJECT DEVELOPMENT AND EVALUATION	Review and refine the project selection and prioritization methodology • Policy Board and TAC sign-off required on the methodology			X			X			X			X			X																		6
	Policy Board and TAC reach consensus on which investment scenarios would be applicable								X						X			X	X	X														6
	Review past investment strategies (by mode) and evaluate the impact these strategies have had on the usage and condition of each mode, as well as the overall transportation system				X						X	X	X							X														6
	Refine, finalize and approve goal statements																						X		X									3
	Implement project selection and prioritization process																					X	X											3
COMPARISON of REVENUES and COSTS	Calculate project costs for each scenario based on typical/average improvement cost figures																				X	X	X											4
	Determine/estimate future available revenues based on the best information available and reasonable assumptions			X	X	X	X													X														6
	Implement financial constraint																							X										2
PLAN DOCUMENT PREPARATION	Submit chapters 1 and 2 (RPA planning process, plan goals and objectives, and socio-economic background and trends) to Iowa DOT for review													X																				1
	Submit chapters 3 and 4 (and																																	1

	modal trends conditions, and issues) to Iowa DOT for review																																	
	Submit chapters 5 and 6 (key transportation needs/issues, and RPA strengths, weaknesses, opportunities, and threats) to Iowa DOT for review																																	
	Submit chapters 7 and 8 (Project development; revenues and costs) to Iowa DOT for review																																	
	Policy Board and TAC approval of full draft report																																	1
	Submit draft report to Iowa DOT for review																																	1
	Conduct 45-day public comment period																									X								2
	Incorporate public and Iowa DOT comments																										X							2
	Policy Board approval of final report																												X					2
	Submit final report to Iowa DOT for acceptance																																	1
	Interaction and discussions with Policy Board and TAC	X		X		X		X		X		X		X		X		X		X		X		X		X					X	X		16
	LRTP provides guidance as the TIP is being developed*																																xxxx	On-going
	Continue monitoring changes that would necessitate revisions/amendments to the plan; establish a process where an annual review of the plan will be conducted																																xxxx	On-going

* On going use of LRTP at Policy Board and TAC meetings required as TIP is being developed and planning/programming activities are undertaken

=Task completed